



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

August 30<sup>th</sup>, 2017

Williams Family Trust Agreement  
2701 Sorenson Rd  
Ellensburg, WA  
98124

Douglas Gray-GSE  
PO Box 510  
Yakima, WA  
98907

### RE: Williams Boundary Line Adjustment BL-17-00016

To whom it may concern,

Kittitas County Community Development Services received a Boundary Line Adjustment permit on August 28<sup>th</sup>, 2017. This application was determined **incomplete** as of August 30<sup>th</sup>, 2017.

If you have any questions regarding this matter, I can be reached at (509)-962-7079, or by e-mail at [dusty.pilkington@co.kittitas.wa.us](mailto:dusty.pilkington@co.kittitas.wa.us).

Kittitas County Code Chapter 16 Subdivisions includes the following provision:

#### **16.10.020 Application requirements.**

Applicants for a boundary line adjustment shall submit the following for review and approval:

1. A brief narrative description of the proposed boundary line adjustment;
2. Existing and proposed legal descriptions of the affected lots;
3. Scaled drawings of both existing and proposed site plans as described in KCC Title [15A.03.030](#);
4. *A certificate of title issued within the preceding one hundred twenty (120) days.*

All required elements of the application were included in the materials we received, with the exception of the title report. After we receive a recent title report, the County can continue processing the application.

Sincerely,

Dusty Pilkington  
Staff Planner  
(509)-962-7079  
[dusty.pilkington@co.kittitas.wa.us](mailto:dusty.pilkington@co.kittitas.wa.us)